

WAVERLEY BOROUGH COUNCIL

MINUTES OF THE MEETING OF THE LICENSING AND
REGULATORY COMMITTEE – 9 FEBRUARY 2010

SUBMITTED TO THE COUNCIL – 16 FEBRUARY 2010

(To be read in conjunction with the Agenda for the Meeting)

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| * Cllr Mrs Gillian Beel (Chairman) | * Cllr Julian Hubble |
| * Cllr Robert Knowles (Vice-Chairman) | * Cllr Peter Isherwood |
| * Cllr Mrs Elizabeth Cable | * Cllr Bryn Morgan |
| * Cllr Victor Duckett | Cllr Steven Renshaw |
| * Cllr Mrs Lucinda Fleming | Cllr John Sandy |
| Cllr Bob Frost | * Cllr John Savage |

*Present

Cllrs Maurice Byham and Mrs Carole King attended as substitutes

43. MINUTES (Agenda Item 1)

The Minutes of the Meetings held on 17 November 2009 were confirmed and signed.

44. APOLOGIES FOR ABSENCE (Agenda Item 2)

Apologies for absence had been received from Cllrs Steven Renshaw and John Sandy.

45. DISCLOSURE OF INTERESTS (Agenda Item 3)

There were no interests declared under this heading.

PART I – RECOMMENDATIONS TO COUNCIL

There are no matters falling within this category.

PARTS II AND III - MATTERS OF REPORT

Background Papers

The background papers relating to the following items in Parts II and III are as specified in the agenda for the meeting of the Executive.

Part II – Matters Reported in Detail for the Information of the Council

46. DRAFT REVENUE ESTIMATES 2010/11 (Agenda Item 7; Appendix A)

- 46.1 The Committee received the latest Budget position and considered those estimates relevant to the services within their remit, including proposals from the Star Chamber. The Committee noted the significant budget pressures

facing the Council that had led to the Star Chamber proposals to achieve savings, which included some staff time reductions.

46.2 The Committee was very concerned that the reduction in hours relating to the Licensing Enforcement Officer might impact on the Council's statutory duties and place undue pressure on the Licensing Team.

46.4 Members therefore felt that a review should be undertaken in order to evaluate the effect of the reduction in hours. With the agreement of the Chairman the period to receive the review was extended from 4th March 2010 to the beginning of June when a meeting of the Licensing and Regulatory Committee would be convened to receive an officer report.

46.5 A recommendation to review the reduction in hours of the Licensing Enforcement Officer was then proposed and seconded and the Committee

RESOLVED that a review of the reduction in hours of the Licensing Enforcement Officer be undertaken and reported to the Licensing and Regulatory Committee at a meeting to be convened at the beginning of June 2010.

46.6 The Committee further

RESOLVED that

1. the level of Fees and Charges for 2010/2011 be approved in accordance with the schedule at Annexe 5 to the agenda papers; and
2. the draft Revenue Estimates for 2010/2011 as amended by the Star Chamber proposals and subject to the additional recommendation at 46.5 above be accepted.

Part III – Brief Summaries of Other Matters Dealt With

47. TIME OF MEETINGS

RESOLVED that for the remainder of the Council year the Licensing Regulatory Committee and the Licensing (General Purposes) Sub-Committee meet during the day. The next meeting to be brought forward from 26 April 2010 to 10 am Monday 29 March 2010 and the Head of Democratic and Legal services be authorised to agree times of meetings with the Chairman and Vice-Chairman.

48. MINUTES OF THE MEETINGS OF THE LICENSING (GENERAL PURPOSES) SUB-COMMITTEE (Agenda Item 8; Appendix B)

RESOLVED that the Minutes of the Meetings held on 14 December 2009 be noted.

49. MINUTES OF THE MEETINGS OF THE LICENSING ACT 2003 SUB-COMMITTEES (Agenda Item 9; Appendix C and Appendix D)

RESOLVED that the Minutes of the Meeting of Sub-Committee C on 23 November 2009 and Sub-Committee A on 7 December 2009 be noted.

The meeting commenced at 6.30 p.m. and concluded at 7.11 p.m.

Chairman